

HOME INSTRUCTION

Date _____

School _____

To the Parent/Guardian of:

Student Name _____

Student Address _____

Dear Parent/Guardian:

You are hereby notified that _____ (Student # _____) has
been removed from school for the offense of _____
for _____ school days, beginning on _____ and ending on _____.

Your student may return to school on _____.

This removal has resulted in a change of placement of delivery of educational services to Home Instruction. A Home Instruction teacher will be contacting you to arrange for home instruction to occur.

During the period of home instruction, your student shall not be on any property or in any building of the Columbus City School District and shall not attend any activity of the District. In addition, as a result of the disciplinary action, your child will not have access to the School of Choice, Community Choice or Open Enrollment process for this school year.

If your student has been transferred to a new school as part of the disciplinary action, you will receive information regarding your student's new school assignment.

Thank you for your cooperation and understanding. The District expects your student to follow school regulations and to put forth more effort in academic work upon returning to school.

Sincerely,

Dr. John D. Stanford
Interim Superintendent